



Position Title: Housing Case Manager
Salary Status: Full-Time, Non-Exempt
Reports to: Housing Program Manager

ABOUT US:

Oasis for Youth, founded in 2010, thrives to be known as a trusted resource to every youth age 16 to 24 who is struggling to meet their basic needs, who live, work, or go to school in Bloomington, Richfield and Edina (BRE). Oasis supports youth with a robust continuum of services: outreach, drop-in, housing, employment and most importantly youth involvement and leadership.

Our guiding values are:

Young People - We believe in the powerful solutions of youth and the wisdom they possess.

Connection - We believe relationships rooted in respect and support lead to a positive sense of self and transformation.

Belonging - We believe youth need a place to go to feel safe, comfortable, and at home.

Prevention - We believe prevention work requires addressing systemic issues and developing methods to support youth before experiencing homelessness and poverty.

Justice and dismantling racism and poverty - We believe in a fair and unified community where all identities are seen, safe, and valued.

Racism and inequality are the leading factors causing homelessness in Minnesota, we work to address and dismantle systems that create barriers for youth.

Innovation - We recognize young people's lives are often complicated and the environment can quickly shift, requiring creative responses to current situations.

ABOUT THE JOB:

Oasis is more than a location. It is a network of resources that meets the expansive needs of young people.

This position will support our growing housing department at Oasis, primarily focusing on the Foster Youth to Independence (FYI) Program. Oasis' FYI program connects youth ages 18-24 with foster care experience to Housing Choice Vouchers combined with ongoing case management for three

years. The Housing Case Manager will provide case management support to youth accessing this program, and will include intake, assessment, housing search and placement, crisis intervention, resource referral, and ongoing housing stability support.

Case Managers will employ a principles-based approach to youth work. This includes embracing positive youth development, strength-based approach, trauma informed care, harm reduction, collaboration, and being journey oriented. This position will interface with clients, volunteers, and a spectrum of community partners, including landlords, Housing and Redevelopment Authorities (HRAs), schools, businesses, and other organizations.

HOUSING STABILITY SUPPORT

- Responsible for filling vacancies in Oasis' Foster Youth to Independence (FYI) housing voucher program, offering support to youth throughout each stage of the process (eligibility, documentation/paperwork, housing search, lease up, housing maintenance, etc.)
- Develop and strengthen referral channels and networks to quickly connect youth to available housing opportunities
- Work in partnership with youth to identify housing related needs, developing strengths-based goal plans that support overall well-being, stability, and social connectedness, connecting youth to available resources and opportunities
- Provide counseling on compliance with housing voucher and landlord relationships, assistance with deposits, application fees, utility connections, etc.; assist with landlord mediation as needed
- Support youth to further develop independent living skills, including money management, home maintenance, accessing health care, mental health, job preparation and maintenance, education and career advancement, and other areas identified by youth
- Respond to crisis situations in a culturally responsive, respectful, and professional manner
- Meet with youth regularly, providing consistent support, follow-through and encouragement as they work toward stability
- Advocate for youth across systems and situations
- Celebrate moments of success frequently and fiercely

REPORTING & DATA COLLECTION

- Assist with collection of data as needed for funders and the analysis of monthly and quarterly reports
- Complete ongoing HMIS data entry related to Coordinated Entry and Oasis' housing programs
- Maintain case notes and other file documentation
- Complete paperwork in a timely and professional manner

ORGANIZATION & TEAM

- Participate in staff meetings, case consultation and trainings and inform your team about area resources and assistance programs
- Act as a representative for Oasis for Youth at all times

WHAT YOU WILL BRING:

- Commitment to social justice and dismantling systematic racism
- Ability to think on your feet and to be flexible
- High level of personal integrity and ability to maintain confidentiality
- Excellent boundaries and ethics
- Willingness and ability to be an energetic self-starter and to make an extra effort to meet the needs of youth
- Demonstrated compassion to work with individuals who are experiencing mental health issues and/or chemical dependency related issues
- Experience working with youth who are unhoused/unstably housed and/or applicable experience
- Experience of or an understanding of complex systems, such as housing, insurance, foster care, etc.
- Valid driver's license, good driving record, and insurance

WHAT OASIS OFFERS:

- Flexible and safe COVID-19 policies
- Fun and supportive work environment
- \$23.59 per hour
- Excellent benefits: Health Insurance (Oasis pays 80% of premium), Dental, Life, STD, and LTD, SIMPLE IRA contribution
- 160 hours of Paid Time-Off, 16 hours of Volunteer Time-Off
- 160 hours of COVID safety net and Wellness hours, to address the health and safety of the team
- Incentives for night and weekend shifts
- 8 paid holidays
- \$1,500 Retention bonus

HOW TO APPLY:

Please email a letter of interest and resume to humanresources@oasisforyouth.org with "Employment Case Manager" in the memo line

No phone calls, please